

Texas Chapter, APWA Executive Committee Meeting

November 8, 2007

Item I Call to Order

President Aweidah called the meeting to order at 10:00 a.m. The meeting was held at the Eddie Deen's Ranch (in conjunction with TML Annual Conference), Dallas, Texas. The following officers and members were present:

Executive Committee:

Inas Aweidah	Steve Gillett
Lori Dullnig-Warlen	Del Essary
Jason Cosby	Jim Foster
Steve Voiles	Ronnie Bates
Matt Singleton	J. C. Wood, Jr.
Gary Dawson	Tim Tumulty
Trent Slovak	Carlos Sanchez
Nancy Beward	Susan Causey

Guests:

Kristina Ramirez	Bobby Balli
Bill Verkest	Larry Peirce
John German	Tom Wendorf
Richard Ridings	Grace Gonzalez

Item II Introductions

President Aweidah asked for introductions.

Item III Minutes

The minutes from the 5/30/07 Board meeting were read and approved.

Item IV Old Business

A. 2007 Congress

2007 Congress Committee Chair Tom Wendorf reported, "Congress was fun—a good time." Mr. Wendorf asked the Board to assist New Orleans as they plan the 2008 Congress. Nancy Beward added that she has received sincere positive feedback from National APWA about the 2007 Congress. John German reported that the 2007 Congress financial committee hopes to return approximately \$40,000 to the Chapter.

Steve Gillett led discussion regarding revenue sharing with the Branches. Many suggestions were made on how to spend the Congress reimbursement. After much discussion, **Steve Gillett moved and J.C. Wood seconded a motion to establish a committee to make a recommendation for pro rata distribution of excess funds from Congress. The motion passed.** The committee will consist of one representative from each Branch and Nancy Beward and Ronnie Bates.

Steve Gillett made a second motion with Matt Singleton seconding: "The current and incoming treasurers, with Branch representatives will present ways and procedures to share revenue generated by Branch managed events." The motion passed.

B. 2007 Annual Conference

Grace Gonzalez read a statement from Paul Bass co-chair of the 2007 Annual Conference. There were 349 attendees (including 37 one-day registrants). The Committee presented the Board with a check in the amount of \$84,533.90. The flabbergasted Board applauded wildly.

C. Special Recognition of Service

President Aweidah presented three plaques recognizing the extraordinary service of the City of Corpus Christi, the 2007 Congress Planning Committee, and the North Central Texas Branch for hosting the 2007 Short Course.

D. Annual Conference SOP

Ronnie Bates asked for clarification regarding the SOP. Kristina Ramirez and Ronnie Bates have been working on a Short Course SOP and have prepared a list of sponsors. The Board expressed the need for an SOP for the Short Course and the Annual Conference. **Ronnie Bates made a motion and the motion was seconded “To establish a SOP Committee with Tim Tumulty serving as Chair.” The motion passed.** Members of the Committee will be: Tim Tumulty, Ronnie Bates, Nancy Beward, Kristina Ramirez, Sharon Valiente, Linda Sutherland, Mark Hines and Larry Peirce. The Committee will present a draft at the Short Course Board meeting.

Any change that will affect the Site selection Committee will be submitted prior to February.

John German suggested that Pam Bransford be contacted for information on the APWA Site Selection process as she serves as Chair of the APWA Site Selection Committee.

Larry Peirce shared the history of the Lime Association support of the Annual Conference. He asked that the TPWA Board return to the original plan where the Lime Association will host and make all arrangements for the Lime Association Breakfast.

Mr. Peirce agreed to participate in the SOP Committee and mentioned that other groups have a vendor liaison. John German added that all APWA Board members serve in this capacity at the national level.

A written statement submitted by an Annual Conference exhibitor was read (attached).

A “comp” policy is to be included in the SOP.

Item V TML Report

Matt Singleton reported that TPWA membership needs to submit legislative concerns to incoming President Jason Cosby for him to present to TML. Mr. Cosby asked that this be addressed by the TPWA Annual Conference

Matt Singleton was thanked for his coordination of the successful TML Affiliates Day program. Bill Verkest spoke to 41 attendees who enjoyed the program “Public Works as a Calling” and breakfast.

Item VI Trustee Report

Ronnie Bates reported that the booth has been most successful and encouraged increased Board participation in the booth. Jim Foster provided a dart gun and map of the Branches that was used in the Booth.

It was discussed that next year's TML Conference will be held in San Antonio and Bobby Balli will coordinate the booth and volunteers.

Item VII President-Elect

A. Scholarship

Steve Voiles reported on behalf of the Scholarship Committee. One additional scholarship application was submitted for TPWA Board approval based on the applicants major—finance. **Jason Cosby made a motion and Jim Foster seconded. Megan Moreno will receive a \$1000. TPWA Education Scholarship. The motion passed.**

B. Award Committee

Jim Foster reported on the rapidly approaching deadline for National APWA award submissions. The APWA deadline is March 3 but submissions need to be sent to Awards Chair, Jim Foster by February 19.

Item VIII Vice President

A. Chapter Dinner

Steve Gillett reported on a successful Chapter dinner with over 200 in attendance. He thanked Pam Bransford for her assistance. Inas Aweidah said it was a fun way to celebrate her birthday. The Chapter dinner guests sang Happy Birthday to President Aweidah.

J. C. Wood will coordinate the next Chapter dinner, which will be held in August 2008 in New Orleans.

B. 2008 Short Course

Steve Voiles reported that significant progress is being made on the Short Course. Peter DiLillo is planning the education sessions and he has done this twice before.

The Waco Convention Center has room for equipment to be displayed inside. Steve Voiles asked for Board guidance on having inside equipment. After much discussion, **Jim Foster made a motion to keep Short Course displays the same with equipment outside. Steve Gillett seconded the motion and the motion passed.**

The SOP will consider changes to the display space and if approved, site selection process will be changed.

C. Education

No report

D. Technical Committees

No report

E. 2008 Annual Conference

Trent Slovak presented written report. He stated that the Annual Conference will be held at Moody Gardens in June. **Steve Gillett made a motion that the SE Branch be presented with a check for \$5000. advance. The motion was seconded and passed. The check was issued to Mr. Slovak.**

Nancy Beward reminded the Southeast Branch that the Texas Chapter Treasurer is to be an authorized signer on the separate Annual Conference account.

F. 2009 Annual Conference

A written report was submitted.

Item IX Secretary

A. Membership Drive

Jim Foster introduced a new membership campaign "2010 members in 2010". Mr. Foster provided a survey in the Board handout. (Attached) Mr. Gene R. Smallwood has been named a lifetime member.

B. Awards Report

Mr. Foster stated that a Chapter the size of Texas should be submitting at least 30 national award nominations.

C. Headquarters Report

Chapter Administrator Susan Causey called the Board's attention to the attractive and effective TPWA web site and the outstanding efforts of the web master, Mark Hochstein, that make this possible. Headquarters recommends compensating Mr. Hochstein appropriately and recommends \$3500. annually. **J.C. Wood made a motion to increase Mr. Hochstein's annual pay to \$3500. The motion passed and a check was issued.**

Ms. Causey asked for Board authority to move the accounts to Wells Fargo after most unsatisfactory customer service by Compass Bank. **Steve Gillett made a motion to approve the move and Jimmy Foster seconded. The motion passed.** Nancy Beward will oversee the transfer of funds.

Susan asked the Board for support of the Participant Magazine by contributing 2008 editorial outline and timely content.

Item X Treasurer

Nancy Beward called the Board's attention to the submitted financial report. She asked that all current Branch treasurers provide standardized reports and she will send these reports to each Branch soon.

Richard Ridings spoke of the importance of preserving the history of the 2007 Congress and the contribution of all members. Nancy Beward will send photos to Headquarters to submit to the Public Works Historical Society.

Jimmy Foster made a motion that TPWA gift the Historical Society with \$1000. Del Essary seconded and the motion passed. A check was issued.

Nancy Beward made a motion that the attached 2008 Budget be passed. Jimmy Foster seconded and the motion passed.

Item XI Nominating Committee

Del Essary presented the tally of 2008 Ballots. The 2008 officers will be: Jason Cosby, President; Steve Gillett, President-elect; J.C. Wood, Vice-President; Nancy Beward, Secretary; Ronnie Bates, Treasurer, Bobby Balli, Trustee; and Matt Singleton, TML Representative.

Item XII Approval of 2007 Annual Conference Expense

Del Essary presented an invoice from Causey Consulting for services provided. **Steve Gillett made a motion that the invoice be paid and Jason Cosby seconded. The motion passed and a check was issued.**

Item XIII New Business

A. Branch Reports

Steve Voiles reported that the Central Texas Branch hosted a golf tournament and made approximately \$11,000. for scholarships.

Lori Dullnig-Warlen stated that South Central Branch hosted two tournaments and will host an ethics program in the near future.

Trent Slovak stated that the Southeast Branch is busy planning the Annual Gala with SAME.

B. 2008 Workday

Richard Ridings recommends that the TPWA Workday be held at the Capitol. The suggested dates are Friday, January 11 and January 25. Susan Causey will coordinate with Richard Ridings.

C. 2008 Committee Appointments

Jason Cosby announced that Jimmy Foster would serve as 2008 Awards Chair

Item XIV

President Inas Aweidah thanked the Board for excellent service in 2007. The Board thanked Inas for her leadership.

There being no further business, the meeting was adjourned at 1:30 p.m.