

Texas Chapter, APWA
Executive Committee Meeting
Waco Convention Center Waco, Texas
June 1, 2005

Item I Call to Order

President Harper called the meeting to order at 3:00 p.m. The following officers and members were present:

Executive Committee:

Ron Harper	Bobby Atteberry
Del Essary	Steve Gillett
Bobby Balli	Lee Dorger
Inas Aweidah	Marsha Reed
Mark Hyde	Jim Amick
J. C. Wood	Jim Foster
Paul Causey (ex-officio)	Ronnie Bates
Susan Causey (ex-officio)	

Members and guests:

John German	Lori Dulling-Warlen
Jayne Longley	Bill Verkest
Judy Skowron	Mark Hines
Tim Tumulty	Matt Singleton
Steve Oliver	Dean Bayer
Charlie Thomas	

Item II Introductions

President Harper welcomed everyone to the meeting.

Item III Approval of the Minutes

Minutes from the February 6, 2005 Board meeting were reviewed. Jim Foster noted a correction for the minutes changing terminology from House of Delegate Delegate to House of Delegate Director. **A motion was made and seconded to approve the corrected minutes. The motion passed.**

Item IV Old Business

A. 2005 Short Course

Short Course Chairman, Ronnie Bates presented written report. Attached.

B. 2005 Annual Conference

Mark Hines, Annual Conference Chairman, announced that the Annual Conference has 80+ exhibitors and 275-300 registrants. President Harper expressed the appreciation of the Texas Chapter Board.

C. 2006 Annual Conference

Tim Tumulty and Judy Skowron represented the 2006 Annual Conference Committee. The Annual Conference will be held in Mesquite June 7-10. Mr. Tumulty expressed thanks for the opportunity to host the Conference. On behalf of the committee, Mr. Tumulty requested funding. **A motion was made and passed to provide \$5000. seed money for the committee.**

D. 2007 APWA Congress

John German reported that the 2007 Congress Committee organizational structure has been established with Tom Wendorf and Dan Cardenas serving as co-chairs. Richard Ridings, Bobby Balli and John German will serve as finance committee. Pamela Bransford will coordinate with APWA.

Mr. German presented an \$180,000. Congress Planning Committee budget. The Committee has a stated goal of raising \$300,000. Mr. German stated that the committee is seeking \$40,000. from the Texas Chapter and \$5,000. from the South Central Branch and \$5,000. from the rest of the Branches. The breakdown of the \$40,000. requested is as follows: 2005--\$5,000, 2006--\$25,000, 2007--\$10,000.

Steve Gillett made a motion to provide \$5,000. for this year's seed money for Congress. Lee Dorger seconded the motion. The motion passed.

Steve Gillett made a motion that a letter be sent from the Chapter to the Branches stating the fundraising need for Congress. The letter would leave the decision up to the Branches how much they would contribute. Lee Dorger seconded the motion and the motion passed.

Mr. German stated that the committee needs help in recruiting volunteers. 100 volunteers are requested from both the North Central and Southeast Branch with 50 additional volunteers requested from the other Branches. Volunteer incentives were discussed including: recognition or rebate on registration, food cost or parking costs.

E. Chapter Fundraising Committee

Steve Gillett presented a written report including Congress funding recommendations. See attached.

President Harper stated that a conference call would be held in the next 2-3 weeks to discuss Congress funding ideas.

Bobby Balli mentioned the possibility of hosting an additional Short Course in the Valley in 2006 or 2007. Discussion to continue.

F. Short Course SOP

The SOP is near completion. Lee Dorger expressed appreciation to Bruce Butscher and he requested assistance from Ronnie Bates to complete the report.

G. QBS

Ron Harper gave the Board an update on QBS—TxDOT selection of consultants. A letter of support on behalf of TPWA was sent and received by the Governor.

H. National Public Works Week

Jayne Longley reported that the Austin BBQ was a great success. Jimmy Foster reported that discussion is being held reviewing the date of NPWW.

I. By-law amendments

By law amendments will be presenting to the membership at the annual meeting. Bill Verkest noted that APWA has new model by-laws and once passed, the Chapters will be asked to review.

Item V President-elect

A. APWA Awards

The Texas Chapter will have 11 national APWA award submissions.

B. TPWA Awards

Written report.

Item VI Vice President

A. Chapter Dinner

Del Essary announced that the Chapter dinner will be held September 13 at Congress. The arrangements have been made to have dinner cruise on Lake Minatona for 50. TPWA members will be encouraged to pre-register for the dinner. Sponsors have been sought and will cover the cost of the bus and a portion of the meal.

B. Branch Reports

Attached

C. Education

Nancy Beward was praised for contribution to the Annual Conference educational program.

Item VII Secretary

A. Participant

The next Participant submission deadline is June 6. One-year contract with Media Edge is coming to a conclusion and Media Edge has expressed disappointment with the amount of advertising sold for the Participant. Status of contract will be reported to the Board at October meeting. Editorial Committee (Jason Cosby) will prepare 2006 Editorial outline to be sent to Media Edge in October.

B. Headquarters Report

Written and attached.

C. Chapter dues report

Headquarters prepared a report comparing professional associations dues. Attached.

Item VIII Treasurer

A. Financial Report

Steve Gillett presented the Financial Report (attached)

Item IX Trustee's Report

By-law discussion deferred

Item X TML Representative

A. Affiliates Day

Bobby Atteberry reported that Affiliates Day will be held Friday, October 28th at the Grapevine, Texas Gaylord Hotel. Board members are encouraged to submit topics for educational program. Bobby Balli recommended the topic “Successful Municipal Bond Elections”

B. TML Booth

Ronnie Bates will coordinate the TPWA Booth that will be set up at TML.

Item XI House of Delegates

Jim Foster submitted a written report (attached). In addition, Mr. Foster noted that he has been reappointed to the APWA Finance Committee. Jimmy reported on the APWA discussion regarding the future of Chapter Leadership Conference. And he noted the APWA election process would be done by email—including Bill Verkest’s ratification. APWA needs email addresses for as many members as possible. APWA is working to establish Chapter Best Practices.

Board members are asked to submit HOD agenda items to Jimmy.

Item XII Region 7 Report

Bill Verkest announced that APWA Board of Directors will meet to review policy direction and rules governing Chapters. Ron Harper and Jim Foster will receive copies of the Best Practices for Capacity Building. Bill also announced that insurance costs are down because a new vendor was found in June. APWA has announced a \$10.3 million operating budget with \$560,000 capital budget. An APWA strategic planning session will be held July 8-9. Bill Verkest expressed congratulations to Jim Foster on his recognition as an APWA Top Ten.

Item XIII New Business

A. Nominating Committee

Marsha Reed presented the Nominating Committee report. **A motion was made and seconded to accept the recommendation of the committee. The motion passed.**

B. 2006 Short Course

Mark Hyde presented the post card announcing the 2006 Short Course that will be held February 5-7, 2006 in Killeen.

C. Agenda for Chapter Annual Business Meeting

Ron Harper established the agenda for the Chapter Annual Business meeting:

Call to Order

By-law revision

Presentation of 2006 Slate of Officers

Nominations from the Floor

D. Rio Grande Valley Short Course

Bobby Balli led discussion offering Rio Grande Valley Short Course.

E. Other

Bill Verkest and Jimmy Foster expressed appreciation to the Texas Chapter for support of their nominations to national APWA positions.

A motion to adjourn passed.