

**Texas Chapter, APWA  
Executive Committee Meeting**

February 8, 2009

**Item I Call to Order**

President Wood called the meeting to order at 2:00 p.m. The meeting was held at El Tropicano Hotel in San Antonio as part of the annual TPWA Short Course. The following officers and guests were present:

Executive Committee:

J. C. Wood, Jr.	Nancy Beward
Steve Gillett	Kristina Ramirez
Ronnie Bates	Bobby Balli
Tim Tumulty	Tom Wendorf
Marsha Reed	Sharon Valiante
Richard Martinez	Paul Knippel
Susan Causey (ex-officio)	

Guests:

Richard Ridings	Wade Benton
John Espinoza	Jim Foster
Lori Dullnig-Warlen	Larry Peirce
Eloy Rosales	James Ballowe
Linda Huff	Jim Foster
Lee Dorger	Judy Meyer
Mike Keenum	

**Item II Introductions**

President J. C. Wood asked for introductions.

**Item III Approval of Minutes**

The minutes from the 10/30/08 Board meeting were read and approved.

**Item IV Old Business**

**A. Legislative report to Governor Richard Ridings**

Richard Ridings gave an extensive report on the legislative report presented at the request of the Governor. The addressed list of legislation is attached.

**B. SOP Committee Report Tim Tumulty**

Mr. Tumulty reported that the Annual Conference SOP was presented and approved by the Board of Directors at the October 2008 meeting. The El Paso Conference Planning Committee is not bound to operate by but has been provided the new SOP for guidance.

Mr. Tumulty noted that the Short Course document was now ready for Board consideration. The document is to be utilized as a starting point and the Committee recommended the SOP be adopted. After discussion, **Steve Gillett moved that the Short Course SOP be approved based on periodic review. Sharon Valiante seconded the motion and the motion passed.**

## **C. Leadership Application**

**Steve Gillett**

Steve Gillett reported a successful return of applications to fill the position of House of Delegates Alternates. The formalized selection process application was completed by Mr. Gillett and posted to the TPWA web site in addition to being emailed to all members of the Texas Chapter with publicized email addresses. Three self-nominations were received. Mr. Gillett noted that since multiple nominations were received, three past presidents were brought in to review applications and to recommend one nomination to the Board. Mr. Gillett asked for Board approval of the process. Tom Wendorf made a motion to approve the recommendation process. The motion received a second from Kristina Ramirez. The motion did not pass. Mr. Gillett made a motion to nominate a candidate for HOD vacancy and Marsha Reed seconded the nomination. The motion did not pass. **After much discussion, Bobby Balli motioned that discussion of filling the vacancy be tabled. Ronnie Bates seconded the motion and the motion to table passed.**

## **D. Workday Recap**

**J. C. Wood**

Mr. Wood thanked all the Workday Warriors who were diligent in developing the TPWA goals and 2009 objectives during the January Workday. To recap the results of the strategic planning session, Mr. Wood presented a chart delineating the five-year goals established by the group and executive summary (both attached). Mr. Wood stressed that accomplishment of the goals rests heavily on Branch involvement and we look to the continued contribution of the committees and branches to insure the successful attainment of the goals.

## **Item V President-Elect**

**Nancy Beward**

### **A. Scholarship**

No report submitted.

## **Item VI Vice-President**

**Ronnie Bates**

### **A. 2009 Short Course**

**John Espinoza**

John Espinoza gave the Board an update on the activities surrounding the Short Course planning. Mr. Espinoza noted that over 350 participants were registered for the two-day event. The South Central Branch invited all to participate in the first ever South Central Branch Casino Night Fundraiser that will be held in place of the TPWA Scholarship Bowling Tournament. Mr. Espinoza thanked his committee for the outstanding work required to host the Short Course. The Board expressed their sincere thanks for Mr. Espinoza's contribution as Chair of the event.

### **B. 2009 Annual Conference**

Ronnie Bates announced that he is working closely with the El Paso group as they make plans for the Annual Conference slated for June 10-13. Richard Ridings noted that he is helping with the education program.

## **C. Branch Reports**

**Written only**

Attached are submitted reports from West Central and Southeast Branch

**D. Education Committee**

**Bobby Balli**

Bobby Balli and Wade Benton thanked the Committee for the hard work on preparation of the Short Course education program.

**E. Technical Committee**

**Written only**

**Item VII Secretary**

**Bobby Balli**

**A. Site Selection Committee**

**Nancy Beward**

Nancy Beward reported that proposed Short Course locations have been reviewed and Tyler is the location that can best accommodate the Short Course. Since the Board had not formally accepted the site, Ms. Beward asked for a motion to recommend Tyler as site of 2010 Annual Conference. **Bobby Balli made the motion to accept the Site Selection Committee recommendation and Richard Ridings (non-voting Board member) seconded the motion. The motion passed. The 2010 Short Course will be held in Tyler.**

**B. Membership Committee**

**Kristina Ramirez**

Kristina Ramirez reported that the Texas Chapter membership is down based on the renewal of annual memberships of a large city. She reported 32 vacancies that can be filled with the City of Sherman having two vacancies.

**C. Participant Editorial Committee**

**Nancy Beward**

No report.

**D. Web Site/Electronic Ballot**

**Nancy Beward**

Nancy Beward stated that a report would be given at the June Board meeting.

**E. Headquarters Report**

**Written**

Attached

**Item VIII Treasurer**

**Tim Tumulty**

**A. Financial report**

Written report attached. Tim Reported that Year-End financials are due March 1<sup>st</sup> at Headquarters.

**Item IX Trustee**

**Sharon Valiante**

Ms. Valiante noted that a TPWA Booth would be hosted at the TML Conference.

**Item X Past President**

**Steve Gillett**

**A.Awards Committee**

Linda Huff reported that award nominations are being prepared for the national APWA awards. The updated Texas Chapter awards have been placed on the TPWA website. Ms. Huff stated the need for additional Field Level Awards and asked the Board for support of additional awards.

## **Item XI HOD APWA Delegate**

**Tom Wendorf**

Tom Wendorf stated that there would be Chapter Leadership Training held in Kansas City and that the House of Delegates would meet April 19<sup>th</sup> in Denver. He called the Board's attention to the APWA Education Calendar that lists on-line training programs available for the public works professional. There will be two Treasurer 101 training web casts held in the near future.

## **Item XII TML**

**Marsha Reed**

Marsha Reed announced that TML would be held in Fort Worth October 22 and the breakfast will be held at the Fort Worth Club.

## **Item XIII New Business**

**J. C. Wood, Jr.**

### **A. Leadership Conference**

**Tim Tumulty**

Tim Tumulty will attend the Kansas City Conference.

### **B. Discussion of Committee Structure**

**Jim Foster**

Mr. Foster performed a review of the TPWA committee structure and recommended that the Board address the usefulness and disband unnecessary committees.

### **C. Public Works Week BBQ**

**Sharon Valiante**

The Public Works Week Barbeque will be held on the grounds of the Capitol May 19<sup>th</sup>. Contracts were presented to the Board for Pok E Jos and Marquee Tent Rental. Sharon Valiante asked that the Texas Chapter assume all costs incurred for the barbeque. **Bobby Balli made a motion that the Texas Chapter cover all costs of the bi-annual event and Nancy Beward seconded the motion. The motion carried.**

## **Item XIV Other**

### **A. Officer Tasks**

Nancy Beward recommended that discussion be held at the Annual Conference Board meeting to review and make reassignments of officer job tasks.

### **B. HOD Alternate**

**Bobby Balli made a motion to resume discussion of the HOD Alternate position. Sharon Valiante seconded the Motion. The motion carried. The Board reviewed all applications. Tom Wendorf made a motion to nominate Ron Harper for the position. Marsha Reed seconded the motion and the motion passed. Ron Harper will be asked to serve as APWA's House of Delegate Alternate.**

## **Adjourn**

Bobby Balli made a motion to adjourn the meeting. The motion was seconded and Mr. Wood adjourned the meeting at 4:45 p.m.