

**Texas Chapter, APWA  
Executive Committee Meeting**

February 4, 2007

**Item I Call to Order**

President Aweidah called the meeting to order at 2:00 p.m. The meeting was held at the Southfork Hotel, Plano, Texas. The following officers and members were present:

Executive Committee:

Del Essary	Steve Gillett
Nancy Beward	Bobby Balli
Inas Aweidah	Jim Foster
J. C. Wood	Richard Boston
Jason Cosby	Steve Voiles
Matt Singleton	Ronnie Bates
Susan Causey (ex-officio)	Paul Causey (ex-officio)

Members and guests:

Kristina Ramirez	Bill Verkest
Kent Hickingbottom	

**Item 11 Introductions**

President Aweidah asked for introductions. She introduced and welcomed Kent Hickingbottom.

**Item II Minutes**

The minutes from the 10/26/06 Board meeting were read and approved.

**Item IV Old Business**

**A. 2007 Short Course**

Ronnie Bates announced that there are over 400 registered for this year's Short Course. There are 20 sponsors contributing \$15,600. to the Short Course. The Plano Centre fees are over \$40,000. and Jimmy Foster volunteered to visit with the Centre about the costs. Ronnie announced there are 54 classes. The Committee will present a drawing at the conclusion of each day. Two televisions have been purchased for the give-aways. Nancy Beward announced that CEU's will be available and 300 forms are available for the participants. Nancy thanked Courtney Thompson at national APWA for her assistance.

**B. 2007 Annual Conference**

Steve Gillett read statement sent by Paul Bass, Chair of the 2007 Annual Conference Planning Committee. The baseball game has changed dates and the Corpus Christi Museum of Science is the new site of Family Nite. The Omni Hotel will be the host hotel. Meeting Planners International out of Corpus will be the coordinator of the event.

## **C. 2007 APWA Congress**

Nancy Beward reported that the next six weeks would be spent focusing on sponsorship and fundraising. The next meeting will be held on March 2 at 2:00 p.m. Representative for Jason Cosby reported that the tours for Congress are complete. Links from the web site will be done. Susan Causey announced that Bill Verkest would present 2007 Congress tee shirts to the APWA Board of Directors as a gift from the Texas Chapter.

### **Item V President-Elect**

**Jason Cosby**

#### **A. Award Committee**

There have not been many submittals and individuals were encouraged to solicit nominations in the area of solid waste. Deadlines are: March 1 for National APWA and April 15 is the deadline for state TPWA award submissions. President Aweidah stated that Naomi Hines is the 2007 Awards chair and she needs to receive the 2006 submittals from Marsha Reed. Susan Causey reminded the Board that TPWA Headquarters is not involved in solicitation or packaging of awards and that each award is to be prepared by the nominator and accompanied by a letter of support from the President. Inas stated that someone would speak about the awards at lunch at the Short Course. Jim Foster stated that TPWA Top Leaders are to be asked if they would like to have their name submitted for APWA Top Ten. Jim Foster said that Top Ten does not have to be a member of APWA.

#### **B. Scholarship**

The Texas Chapter APWA donated \$1000. to the education fund established for Kevin Burleson's daughters. The North Central Texas Branch donated \$1000. as well.

### **Item VI Vice President**

**Steve Gillett**

#### **A. Education**

Bobby Balli and Kent Hickingbottom will serve as 2007 Education Co-Chairs. Kent asked for volunteers to help at the committee level to define sessions needed for the Annual Conference. The Corpus group has 12-15 topics defined at this time.

#### **B. Chapter Dinner**

Pam Bransford is helping with the Chapter dinner that will be held at the Scenic Loop Café outside of San Antonio. Steve Gillett reported the need for buses. Steve estimates that we will have more than 50 attendees and dinner will be served buffet style. The cost will be \$22-\$35 without liquor and \$40-\$50 per person total. A \$200. deposit and contract is required by May 1. Headquarters asked Jim Foster to contact the Oklahoma Chapter to see if they would like to join in.

### **Item VII Secretary**

**J. C. Wood**

#### **A. Membership**

Jim Foster and Jerry Ortega will co-chair the membership committee. Each Branch is to have a liaison to the membership committee that will have a student outreach focus and a community outreach focus. The goal is to increase awareness of TPWA around the state. Jimmy Foster presented a written report with fourteen membership recommendations. (attached)

Bobby Balli and Susan Causey expressed the need for Rio Grande Valley membership support in the areas of education programming and education discounts, scholarships, etc.

The membership committee was asked to come up with recommendations how the Rio Grande Valley membership can be supported. The possibility of creating a web site link for financial assistance was discussed and can be implemented once the criteria for assistance is established.

Jim Foster encouraged the focus on fifteen cities with populations of 10,000-25,000. Jim stated that we could hold mini Short Courses around the state. Jason Cosby stated that we need to roll out the membership campaign again and asked Bill Verkest to look into offering the program again. Bill Verkest stated that Chapters do not receive a rebate on those who join APWA for \$50.

Kristina Ramirez noted that 50 Universities and Colleges have been contacted inviting students to APWA membership and Congress. The Congress attendance by students is in the 2007 Congress budget.

## **B. Participant**

The Participant Editorial Committee has not met. Headquarters negotiated a new contract with Reed Publishing and would appreciate input in the magazine. Technical articles are slated for each issue. This is the 60<sup>th</sup> Anniversary of the Texas Chapter and this will be showcased in a future Participant magazine. Board members were asked to support the magazine with timely contributions. The deadline is March 3.

## **C. Headquarters Report**

Written report attached.

### **Item VIII Treasurer**

**Nancy Beward**

Written report attached. The Texas Chapter financial accounts are to be audited by March 1. All Branch reports are due at Headquarter on March 1.

### **Item IX Trustee**

**Ronnie Bates**

## **A. Certification Committee**

Ronnie announced that the Certification Committee is Ronnie Bates, Matt Singleton, Gordon Smith, and Nancy Beward. Ronnie reported that updated Certification Program material will be ready in four weeks.

## **B. Branch Revenue Sharing**

Ronnie asked the Board to consider a plan to give a percentage of proceeds to help put on big Texas Chapter events. Ronnie and Nancy Beward will brainstorm.

### **Item X APWA Delegate**

**Jim Foster**

Jim Foster presented written report. He asked the Board for recommendations for a speaker to present at the House of Delegates meeting that will be held in San Antonio during Congress. Jim also asked for the Board to make suggestion on tasks for the House of Delegates.

## **Item XI TML**

**Matt Singleton**

Matt Singleton discussed the full Legislative agenda.

President Aweidah stated that with the blessing of the Board, TPWA will participate with SAME and ASCE to address Homeland Security issues. She added this topic could be part of each educational track offered by TPWA.

## **Item XII New Business**

### **A. APWA President report**

Bill Verkest announced the Snow Conference. He also stated that national APWA awards are due in Kansas City on March 1. President Verkest encouraged participation in the APWA Leadership Conference. Inas noted that Richard Boston, Kristina Ramirez, Jason Cosby and others would attend the conference. The Education Summit will be held in Denver and Bobby Balli will attend representing the Texas Chapter.

### **B. Branch Reports**

Kristina Ramirez of the Central Texas Branch announced a Membership Mixer scheduled for March 22. The Central Texas Branch presented four \$1000 Scholarships and had 14 applicants.

Richard Boston stated that the North Central Branch would submit an article for the Participant magazine.

### **C. Lifetime Membership**

Inas Aweidah congratulated J. C. Wood on his APWA Lifetime membership.

### **D. Past President's Certificate**

Inas Aweidah presented Del Essary with a Past President's certificate from national APWA.

### **E. 2007 Short Course Committee**

The TPWA Board of Directors gave the 2007 Short Course Committee a round of applause.

## **Item XIII**

There being no further business, the meeting was adjourned.