

**Texas Chapter, APWA
Executive Committee Meeting**

February 5, 2006

Item I Call to Order

President Essary called the meeting to order at 2:00 p.m. The following officers and members were present:

Executive Committee:

Del Essary	Steve Gillett
Nancy Beward	Bobby Balli
Inas Aweidah	Jim Foster
J. C. Wood	Steve Oliver
Paul Causey (ex-officio)	Jason Cosby
Susan Causey (ex-officio)	Steve Voiles

Members and guests:

Kristina Ramirez
Lee Dorger
Lori Dulnig Warlen
Tim Tumulty
Jayne Longley
Richard Ridings

Item II Introductions/Call to Order

President Essary welcomed everyone to the meeting. Self-introductions were made.

Item III Approval of the Minutes

A motion was made and seconded to approve the minutes. The motion passed.

Item IV Old Business

A. 2006 Short Course

Nancy Beward reported that Bobby Balli and Kent Higginbottom will assume the co-chair role of TPWA Education Chairs with the Short Course. Nancy reported that the Short Course will have hands on demonstrations. Susan Causey reported that registration was good and gave thanks to the effective Central Texas Branch Committee. There will be 22 sponsors of this Short Course.

B. 2006 Annual Conference

Tim Tumulty, Annual Conference Chairman, announced that the committee is preparing information for the Spring Participant. Family night will be held on Friday night this year with the Annual Banquet being held on Thursday night.

C. 2007 Congress

Tom Wendorf held a 2007 Congress meeting prior to the Board meeting. Notes attached.

D. Short Course SOP

Del Essary reported the need for a volunteer to head up the SOP. There was discussion that a SOP needed to be created for the Annual Conference as well. It was stated that the two annual event (Short Course and Annual Conference) committees need to coordinate with the Vice President.

E. Membership Award from APWA

Del Essary will contact Rhoda Wilhite at APWA to insure the presentation of the \$250 check during the Annual Awards Banquet at 7:30 p.m.

F. Texas Chapter Awards Posters

Attention was called to the posters around the room. Jim Foster prepared and will display TPWA award posters during the Short Course.

G. APWA Awards

Jim Foster announced that award packets are being prepared for the APWA awards

Item V President-Elect

A. Awards Committee

TPWA Awards are due to Chair Marsha Reed on May 17.

B. Scholarship

Award changes to professional development portion of application will be sent to Susan in time for Participant. Inez Aweidah, Jayne Longley, and Dawn Green will be on the Awards Committee. Nancy Beward asked that the applications be submitted early enough for the recipients to be announced at graduation. Applications need to be submitted and selected by April. This year will be the pilot. Increase funding is needed for scholarships. Possibly tie corporation and TPWA to name of scholarship donor.

Susan Causey announced that the Annual Scholarship Bowling Tournament would be held tonight.

C. Chapter History

Jayne Longley has been collecting information and will get to Susan. Jayne suggested that possibly college intern could help write the history. (There is currently no intern).

D. Public Relations

No report

Item VI Vice President

A. Education Committee

Bobby Balli thank Nancy Beward and Kent Higginbottom as Education co-chairs for the Short Course. He stated that Tim Tumulty and Ronnie Bates are doing good. Bobby is preparing a spreadsheet of speakers.

B. Technical Committees

Lee Dorger reported that Branches need to make appointments to each technical committee. Lee pointed out that there was a form in the Workday packet for Branch participation. Susan thanked Naomi Hines, the Central Texas Branch and the South Central Branch for submitting names for Technical Committees. Jason Cosby stated that Branch Chairs are needed for each committee. Steve Oliver asked the requirements of a representative and discussion whether there needs to be a two year commitment. No motion was made but the group decision is that a person does not have to sign on for two years.

C. TCEQ Liaison

No report

D. Big Cities Committee

Jason Cosby will discuss having a meeting at the Annual Conference with Tim Tumulty.

E. Chapter Dinner

Jason Cosby stated that the Chapter Dinner will be held at a Peachtree Restaurant at the Kansas City HQ District with Jazz and trolley rides to the event. The membership approved a joint dinner with the Oklahoma Chapter if there is room at the restaurant.

Item VII Secretary

A. Site Selection 2007 Short Course

Steve Gillett will have recommendation in the next couple of weeks

B. 2007 Annual

A site has not been found for the 2007 Annual. A Site Selection Committee will make recommendation at Annual Conference Board meeting.

C. Membership Committee

Jimmy Foster reported that 56% of the TPWA membership has joined APWA since 2000. Members who have friends in the organization stay longer than those that do not know each other. He reported that we need to get members involved in the social activities of the Branches and Chapter. Jimmy Foster will get the Freese and Nichols report to Jerry Ortega and Steve Gillett.

D. Headquarters Report

Attached

Item VIII Treasurer

A. Financial Report

Attached

B. Chapter Dues

The first check for Texas Chapter dues has arrived from National APWA

C. Financial Reserve

Headquarters will make sure that Texas Chapter monies are placed in appropriate reserve.

Item IX Trustee

No report

Item X House of Delegates

Jim Foster presented a written report. See attached.

Item XI TML Report

Matt Singleton reported through Susan Causey that he will attend a TML Board meeting at the end of February in Austin. He would like to ask Board for TML Affiliates Day Program suggestions. He is to submit by April 21. Suggestions were: Red Light Cameras (Jim Foster), Phase II Storm Water (Steve Gillett), Drought Contingency Plans, and Sanitary Sewer Overflow.

Item XIII New Business

A. Branch Representatives to the 2006 TPWA Board

President Essary is collecting Branch Representative list. He reminded the Branches that there are no proxy votes for Branch Representatives.

B. Branch reports

Written and attached

C. Certification Program

Ronnie Bates volunteered to get Texas Chapter Certification Program out to all Board members for comments.

D. Lifetime Member

Susan will contact Mr. Brunner Gau to see if he will attend the Annual Conference Award Banquet and be recognized as Lifetime APWA member

E. APWA Board of Directors

Board members were reminded that APWA Board of Directors will be coming to Fort Worth in June, 2007 and this will be a budget item.

F. Plano Accreditation

Jim Foster brought the beautiful plaque presented to the City of Plano Public Works Department for Accreditation achievement.

G. NPWW Committee

Bobby Atteberry and Jayne Longley will head up NPWW efforts. Volunteers were asked for. Richard Ridings stated that a letter needs to be sent to the Governor to arrange for photo.

H. APWA Director-at-Large

Jim Foster announced that a vacancy will come up on the APWA Board of Directors and would like an endorsement from the Chapter. **The motion was made and passed to nominate Jimmy B. Foster for APWA Director at Large: Engineering and Technology.**

Item XIV Adjourn

There being no further business, **a motion was made and passed.** President Essary adjourned the meeting.